

CITY OF WAKEFIELD METROPOLITAN DISTRICT COUNCIL

EXECUTIVE LEADER'S FORWARD PLAN OF KEY DECISIONS

1 SEPTEMBER 2024 - 31 DECEMBER 2024

NOTICE – EXECUTIVE LEADER’S FORWARD PLAN OF KEY DECISIONS

For the four month period – 1 September 2024 to 31 December 2024.

Published – 2 August 2024.

The Council will publish a Forward Plan, which contains key decisions that the Council expects to make over the next four months and also includes those decisions to be taken in the current month. The Plan is updated and published twenty eight days before the beginning of each month. The next one to be published will be on the 2 September 2024 and will then contain all the key decisions for the four-month period October 2024 to January 2025. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Executive Members and by Officers, where appropriate, under delegated powers.

The Plan indicates:

- who will make the decision;
- when decisions are likely to be taken;
- who you can contact about the decision, to obtain copies of documents and to make representations;
- the name of the relevant Overview and Scrutiny Committee
- the consultation arrangements, if any;
- the documents available relating to the decisions and when and where they will be available.

Key decisions are:

- any executive decision (as opposed to a regulatory decision) to incur expenditure or receive income over a financial threshold set by the Council.
- any decision which has a significant effect in more than one Ward.

The full definition of key decisions is given in the Council's Constitution. The law and the Council's Constitution provides for decisions to be made when it has not been possible to give notice in the Forward Plan, and the rules for this procedure are also contained in the Constitution.

Details of how to contact the named Officer by letter or telephone can be obtained from the Council's website or from the main switchboard on 01924 306090 between the hours of 8.30 a.m. and 5.00 p.m. Mondays to Thursdays and 8.30 a.m. to 4.30 p.m. on Fridays.

A decision notice for each decision made by the Cabinet is published within 2 working days of it having been made. This is open for public inspection on the Council's website.

Copies of the Plan are available on the Council's website www.wakefield.gov.uk.

If you have any questions about the Forward Plan, please contact the Chief Legal Officer, Wakefield One, Wakefield, e-mail: committeeservices@wakefield.gov.uk.

Cabinet Comprises:

Leader of the Council
Deputy Leader and Portfolio Holder for Climate Change and Environment
Portfolio Holder for Children and Young People
Portfolio Holder for Communities, Poverty and Health
Portfolio Holder for Culture, Leisure and Sport
Portfolio Holder for Planning and Highways
Portfolio Holder for Regeneration & Economic Growth
Portfolio Holder for Resources and Property

Councillor Denise Jeffery
Councillor Jack Hemingway
Councillor Margaret Isherwood
Councillor Maureen Cummings
Councillor Michelle Collins
Councillor Matthew Morley
Councillor Michael Graham
Councillor Les Shaw

Full **Council** comprises all 63 Members of the Council as follows:

Ahmed, N	Hayes, A	Pickersgill, D
Ali, U	Hemingway, J	Pritchard, J
Antcliff, H	Heptinstall, F	Rhodes, E
Appleyard, H	Heptinstall, S	Roberts, M
Ayre, G	Hepworth, J	Rowley, O
Ayub, M	Isherwood, G	Saleem, S
Bates, S	Isherwood, M	Scott, K
Bryan, J	Jeffery, D M	Sharp, N
Byford, D	Jones, L	Shaw, L
Carrington, J	Jones, M	Smith, D
Collins, M	Keith, C	Speak, R
Craig, J	Khan, A	Speight, J
Cummings, M	Law, K	Swift, K
Farmer, N	Mayhew, B	Tennant, C
Ferguson, J	Medford, J	Tennant-King, M
Forster, R	Masterman, L	Tulley, S
Fraser, B	Mitchell, H	Vickers, S
Garbutt, A	Morley, M	Wallis, A
Girt, P	Nicholls, A	Walton, N
Graham, M	Nicholls, D	Williamson, J
Harvey, S	Page, G	Wilton, D

Key Decision and Brief Description, Reference No. and Relevant Overview and Scrutiny Committee (O&SC)	Decision Taker and Expected Date of Decision	Contact Officer	Consultation Arrangements/ Overview & Scrutiny Input	Background Papers	Date First included in the Plan
Hepworth Gallery HVAC Remediation Project To approve the drawdown of funds from the Long Term Maintenance Plan to address lifecycle and upgrade needs of the Heating, Ventilation & Air Conditioning (HVAC) plant at the Hepworth Gallery. ID No: 1953/0324 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Portfolio Holder for Resources and Property August 2024	Jane Brown Service Director Property Facilities Health & Safety Tel: 01924 304964 jabrown@wakefield.gov.uk			March 2024
West Yorkshire Liaison & Diversion and RECONNECT - Retender To approve submission of a tender to NHS England to deliver non-custodial programmes focused on appropriate diversion, support and recovery of those entering the criminal justice system (Liaison & Diversion, Courts healthcare and Mental Health Treatment Requirements MHTR) through to and on release from a secure setting (RECONNECT, Enhanced RECONNECT). ID No: 1993/0824 O&SC: Children and Young People -	Leader of the Council August 2024	Clint Hepworth chepworth@wakefield.gov.uk			August 2024

Chair, Cllr R Forster					
Heat decarbonisation & energy efficiency works to Sun Lane Leisure, Upton Primary and South Parade Primary Schools To seek approval for capital expenditure, utilising Salix Public Sector Decarbonisation Scheme (PSDS) grant funding, to carry out boiler replacements and energy efficiency measures to improve energy efficiency, reduce carbon and help achieve net zero targets. ID No. 1977/0524 Reason for amendment to date: Further work to be undertaken. O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet September 2024	Gary Blenkinsop Service Director Environment Streetscene and Climate Change Tel: 01924 306945 gblenkinsop@wakefield.gov.uk			May 2024
Castleford Integrated Health Care Hub To seek approval from Cabinet for revised capital funding and to enter into tender for the construction of the Castleford Integrated Health Care Hub. ID No: 1962G Reason for amendment to date: deferred to gather further clarity on anticipated costings and affordability. O&SC: Adult Services, Public Health	Cabinet September 2024	Stephen Turnbull Director of Public Health Tel: 01924 302226 sturnbull@wakefield.gov.uk			

and the NHS - Chair, Cllr Mrs E Rhodes					
LEVI Grant Funding for Public EV Charging Infrastructure A decision to accept funding and enter into a Grant Funding Agreement with WYCA for the delivery of public electric vehicle charging infrastructure. ID No: 1937/1223 Reason for amendment to date: Further information to be collated. O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet September 2024	Helen Grayshan Climate Change Programme and Partnership Manager hgrayshan@wakefield.gov.uk			December 2023
Wakefield District Museum Store To update on required works to secure a suitable site for the district's Museums Collection. ID No: 1971/0524 Reason for amendment to date: Further information on options required. O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet September 2024	Ben Cook Head of Service Culture, Tourism & Creative Industries Tel: 01924 305136 bcook@wakefield.gov.uk Jill Gough Service Manager Projects jgough@wakefield.gov.uk			May 2024

Local Capital Programme and Community Infrastructure Levy Neighbourhood Fund Update To receive an update on community grant, decide future financial allocations and approve any changes to the schemes. ID No: 1909/0723 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet September 2024	Pam Taylor Interim Service Director pamtaylor@wakefield.gov.uk			July 2023
Capital Programme Update 2024/25 (as at Quarter 1 including new project proposals) Appendix 2 to the report will be considered in private on the grounds that it is likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended. This report sets out the updated capital programme through to 2028/29 including details of any proposed new approvals. This will also include an update on expenditure incurred in Quarter 1 of the 2024/25 financial year. ID No: 1974/0524 O&SC: Wakefield Overview and Scrutiny Management Board - Chair, Cllr G Isherwood	Cabinet September 2024	Caroline Carter Chief Finance Officer ccarter@wakefield.gov.uk	All DMT and CMT Meetings		May 2024

Introduction of an Article 4 Direction for the removal of permitted development rights for the change of use from Use Class C3 - dwellinghouses to new Use Class C4 - Houses in Multiple Occupation for between 3 and 6 individuals (HMOs) in specific are Approval for the preparation and introduction of an Article 4 Direction. Once in force, this would remove the permitted development rights for change of use from dwellings to Houses in Multiple Occupation in specific areas. Such proposals would therefore need to apply for planning permission. ID No: 1992/0824 O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall	Cabinet September 2024	Steve Wright Service Manager Planning Policy and Environment stwright@wakefield.gov.uk	The Cabinet decision includes requesting the approval of public consultation on the emerging Article 4 Direction.	August 2024
Estates Strategy To approve the Wakefield Estate Strategy which will define the Council's estate portfolio and set out how the estate will be managed and maintained to ensure key objectives are met in an efficient and economically viable way to ensure sustainable service provision for the people of Wakefield. ID No: 1994/0924 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A	Cabinet September 2024	Jane Brown Service Director Property Facilities Health & Safety Tel: 01924 304964 jabrown@wakefield.gov.uk		September 2024

Wallis					
Disposal of Land at Stuart Road, Pontefract The Appendix to the report will be considered in private on the grounds that it is likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended. To approve the disposal of land at Stuart Road, Pontefract (Kiko's Nightclub) for a proposed residential scheme. ID No: 1995/0924 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet September 2024	Adam Hunter Corporate Property and Estates Team Leader adamhunter@wakefield.gov.uk			September 2024
Wakefield Metropolitan District Council (WMDC) and South West Yorkshire Partnership Foundation Trust (SWYPFT) Mental Health Teams Memorandum of Understanding (MoU) Cabinet to approve the proposed MoU. The MoU is intended to replace the 'Service Integration Framework' that originated in 1998. WMDC and SWYPFT have agreed to work in partnership to address how we will work together to meet the needs of people who use our Mental Health services. The MoU outlines the roles and responsibilities for each organisation party to this agreement.	Cabinet October 2024		Both organisations have been underway with consultation and workforce within Mental Health Teams will be consulted on this MoU prior to Cabinet decision-making.		July 2024

ID No: 1989/0724 O&SC: Adult Services, Public Health and the NHS - Chair, Cllr Mrs E Rhodes					
Acceptance of Levelling Up Partnership Programme Funding To accept Levelling Up Partnership programme funding from the Department for Levelling Up, Housing and Communities to deliver a series of approved Partner and/or Council led projects. ID No: 1985/0624 Reason for amendment to date: due to the calling of the General Election, which has paused all work with Government on the Partnership. O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall	Cabinet October 2024	Clair Parker Corporate Policy and Partnerships Manager cparker@wakefield.gov.uk			June 2024
Long-Term Plan for Town Funding - Castleford's 10-year Vision and 3 year Investment Plan Cabinet to approve Wakefield Council and the chair of the Town Deal Board to submit Castleford's Vision and Investment Plan to the Department for Communities and Levelling Up. ID No: 1963/0424	Cabinet October 2024	Joanne Hill Interim Service Manager - Strategic Housing & Regeneration joahill@wakefield.gov.uk	This funding is intended to add value to the ongoing development programmes across Castleford and will support long-term projects over the next 7 – 10 years.		April 2024

Reasor for amendment to date: Due to the General Election, further confirmation needed of funding directions from Government. O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall			Extensive stakeholder and community consultation has been undertaken, by both the Council and engagement consultants, which has informed the documents.		
Wakefield District Biodiversity Net Gain Supplementary Planning Document To request adoption of the above. ID No: 1979/0524 O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall	Cabinet October 2024	Morgan Stringer Team Leader Planning Policy and Environment Tel: 01924 306616 morganstringer@wakefield.gov.uk Steve Wright Service Manager Planning Policy and Environment stwright@wakefield.gov.uk	Formal public consultation on the draft SPD to take place in May-June 2024.		May 2024
Infrastructure Funding Statement Annual Report 2023- 2024 To receive the Infrastructure Funding Statement Annual Report of Section 106 agreements and Community Infrastructure Levy (CIL) funds for information and to approve any strategic CIL spending decisions for 2024. ID No: 1981/0624	Cabinet October 2024	Morgan Stringer Team Leader Planning Policy and Environment Tel: 01924 306616 morganstringer@wakefield.gov.uk			June 2024

O&SC: Regeneration, Employment and Skills - Chair, Cllr S Heptinstall					
Disposal of Council Owned Land at City Fields, Wakefield (Phase 2) To approve the disposal of the Council owned land at City Fields (Phase 2) to the open market. ID No: 1983/0624 O&SC: Climate Change and Environmental Wellbeing - Chair, Cllr A Wallis	Cabinet November 2024	Adam Hunter Corporate Property and Estates Team Leader adamhunter@wakefield.gov.uk			June 2024
Capital Programme Update 2024/25 as at quarter 2 including new project proposals This report sets out the updated capital programme through to 2028/29 including details of any proposed new approvals. This will also include an update on expenditure incurred in the first six months of the 2024/25 financial year. ID No: 1984/0624 O&SC: Wakefield Overview and Scrutiny Management Board - Chair, Cllr G Isherwood	Cabinet November 2024	Caroline Carter Chief Finance Officer ccarter@wakefield.gov.uk			June 2024